

Auxiliary Services & University Housing

Food Donation Policy

Update: January 1, 2021

Auxiliary Services is required to maintain a policy allowing donations of leftover food to other non-profit organizations and food pantries per the Illinois Procurement Code of the Illinois General Assembly (30 ILS 500/55-20). Food products offered for donation must meet local health department standards, and must be prepared and stored following proper safety guidelines prior to donation.

Currently the University outsources the daily food operations to Arena Food Service, Inc. (Arena). Arena has developed and implemented the following policy within their corporation:

It is the policy of Arena Food Service, Inc. to minimize food waste at Governors State University (GSU). Any food products produced at GSU that cannot be utilized will be considered for donation. Any leftover food products considered for donation must also have been prepared and stored following proper food safety guidelines per local Will County Health Department Standards.

Further, Arena Food Service will participate in addressing hunger and food insecurities by assisting the University in facilitating the donation of leftover foods. Should any foods purchased with State funds be leftover, Arena will not prohibit or inhibit the University from donating any leftover food to an organization of the University's choosing.

The University currently maintains a Food Pantry on-campus to serve low-income students who suffer from food and housing insecurities. As part of this Food Pantry initiative leftover food from all one-time events is donated to students as long as the food is still safe and cannot be used in the dining operations.

This policy and procedure will be reviewed and maintained by the Director of Auxiliary Service & University Housing, and communicated with the following:

Associate Vice President & Dean of Students
Assistant Vice President for Procurement & Business Services
Associate Vice President for Finance